



24 July 2024

Dear Councillor

You are summoned to attend a meeting of the West Swindon Parish  
**FULL COUNCIL**

**Monday 29<sup>th</sup> July 2024 at 6.45 pm**

**West Swindon Parish Office, Unit 25, Westmead Ind Estate, SN5 7YT**

Parish Manager

## **AGENDA**

### **Public Questions, Comments or Representations (20 mins)**

If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf

#### **1. Apologies & Declarations of Interest/Applications for Dispensation**

To receive any Apologies and Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 20 May 2024.

#### **2. Minutes of the last Meeting**

To receive Minutes from the last meeting, the Parish Council meeting held on Monday 17 June 2024 for approval and adoption.

#### **3. Minutes of the Finance & Staffing Committee**

To receive Minutes from the Finance & Staffing Committee held on Monday 17 June 2024 for approval and adoption

#### **4. Minutes of the Planning, Leisure and Environment Committee**

To receive a Recommendation (Min.56) that a Climate Change Emergency is recognised and a statement is adopted as follows

*West Swindon Parish Council recognises the climate and nature crises and the risks they pose on our lives. In response to this, West Swindon Parish Council will take steps to reduce its greenhouse gas emissions as fast as possible and do what it can to maintain, protect and restore the natural environment. The Parish Council aims to have taken all steps available at a practical and economic level to be carbon neutral by 2030.*

To receive Minutes from the Planning, Leisure & Environment Committee held on Monday 15<sup>th</sup> July 2024 for approval and adoption.

## 5. Grants Applications

For approval: to receive an application from Peatmoor Angling Club and Ashie Close residents (copy attached)

## 6. Councillors Allowances

For approval: To receive a draft scheme setting out a policy for Councillor Allowances (attached)

## 7. Machine and Vehicle Insurance

For approval: to receive renewal quote for machine and vehicle insurance for approval (copy attached)

## 8. WALC Subscription

For approval: to confirm membership of WALC and NALC (invoice attached)

## 9. Services Report

For information: to receive an update on Parish Council services for July 2024 (copy attached).

Date of next meeting: **Monday 19 August 6.00 pm**, West Swindon Parish Office

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

### **Members of the Council:**

- *Cllr Junab Ali*
- *Cllr Peter Bates*
- *Cllr Mustafa Dayan*
- *Cllr Mustafa Ertas*
- *Cllr Suresh Gattapur*
- *Cllr Leon Grother*
- *Cllr Rose Llewellyn (Chair)*
- *Cllr Tim Makofu*
- *Cllr Trish Philpot*
- *Cllr Graham Philpot*
- *Cllr Nandini Singh*
- *Cllr Andrew Swinyard*
- *Cllr Caryl Sydney Smith (Vice Chair)*
- *Cllr Keith Williams*
- *Cllr Sean Wilson*

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### **Access Instructions:**

**The Parish Committee meetings are open to the public at the address above. Each meeting includes public question time at the start of the meeting. You can join online on the link below:**

**[Join the meeting now](#)**

Meeting ID: 357 905 244 57 Passcode: E7RqVs