
Report To: Finance & Staffing Committee **Date:** 29 July 2024

Contact Officer: Hayley Bell, Deputy Clerk

Subject: Pre Acquisition Surveys

1. Pre Acquisition Surveys

1.1 This report outlines the process and recommendations for conducting pre-acquisition assessments for Toothill Farm and Freshbrook Community Centre. As per the council's recommendation, quotes for surveys were sought from three companies. Two responses were received from Carter Jonas and Easton Bevins. Quotes have been received for the two sites however it is anticipated that Roughmoor Hall would be a lower price given the smaller footprint. Updated quotes to include Roughmoor Hall have been requested and will be circulated on receipt.

1.2 Received Quotes

- Carter Jonas (Bristol Company)
Fees and Expenses: £3,600 plus VAT
- Easton Bevins (Bristol Company)
Fees and Expenses: £2,384 plus VAT

1.3 Comparative Analysis

Both Carter Jonas and Easton Bevins have submitted their quotes for conducting the surveys. Upon reviewing the details of their proposals and past performance:

- o Carter Jonas: £3,600 plus VAT
- o Easton Bevins: £2,384 plus VAT

Past Performance:

- o Easton Bevins has been recommended by South Swindon Central, who have previously engaged their services and reported positive results.

1.4 Conclusion

Easton Bevins offers a more cost-effective solution while also having a positive track record with South Swindon Central. Therefore, it is suggested to move forward with Easton Bevins to conduct the required assessments.

2. Quotes

Detailed quotes are attached as **Appendix A**

3. Recommendations

3.1 That the Committee appoints Easton Bevins to conduct 3 pre acquisition surveys.