



17 January 2024

Dear Councillor

You are formally summoned to attend a meeting of
FULL COUNCIL
Monday 22nd January at 6.45 pm
Unit 25, Westmead Ind Estate, Westlea, SN5 7YT

Parish Manager

AGENDA

Public Questions, Comments or Representations (20 mins)

If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf

1. Apologies & Declarations of Interest/Applications for Dispensation

To receive any Apologies and Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 22 May 2023.

2. Minutes of the last Meeting

To receive Minutes from the last meeting, the Parish Council meeting held on Monday 11 December 2023 for approval and adoption

3. Minutes of the Finance & Staffing Committee

To receive Recommendation (Minute 180) that 48 payments totalling £144,136.23 for November 2023 be approved

To receive Minutes from the Finance & Staffing Committee held on Monday 11 December 2023 for approval and adoption

4. Minutes of the Planning, Leisure and Environment Committee

To receive Minutes from the Planning, Leisure & Environment Committee held on Monday 08 January 2024 for approval and adoption.

5. Swindon Local Community Forum

For consideration and approval: To receive a summary from the Swindon Local Area Forum regarding a Swindon Protocol, appendices circulated.

6. West Swindon Parish Council – Precept 2024-25

For approval: to receive a report setting the Parish Precept 2024-25 (report attached)

7. **Parish Council Services update**

For information: to receive an update on the Parish Council's service delivery for January 2024 (copy attached)

8. **Admission of Public and Press**

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: To discuss future transfer of services (copy attached)

Date of next meeting: Monday 26 February 2024 6.45 pm (venue to be confirmed)

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Access Instructions:

The Parish Committee meetings are open to the public at the address above. Each meeting includes public question time at the start of the meeting.

Members of the Council:

- Cllr Junab Ali (Chair)
- Cllr Peter Bates
- Cllr Mustafa Dayan
- Cllr Mustafa Ertas
- Cllr Suresh Gattapur
- Cllr Leon Grother
- Cllr Rose Llewellyn (Vice Chair)
- Cllr Tim Makofu
- Cllr Trish Philpot
- Cllr Graham Philpot
- Cllr Nandini Singh
- Cllr Andrew Swinyard
- Cllr Caryl Sydney Smith
- Cllr Keith Williams
- Cllr Sean Wilson

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There is the option to attend or observe a meeting virtually. For online access, you need to open the link below to access a Microsoft Teams invitation: You may need to download Teams – there is a link below to do this.

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