

## WEST SWINDON PARISH COUNCIL

### Minutes of the **FULL COUNCIL**

held on **Monday 22<sup>nd</sup> January 2024 at 6.45 pm**  
**West Swindon Parish Office, Unit 25 Westmead Ind Estate, SN5 7YT**

#### **Present:**

Cllr Junab Ali (Chair)  
Cllr Peter Bates  
Cllr Mustafa Dayan  
Cllr Mustafa Ertas  
Cllr Suresh Gattapur  
Cllr Leon Grother  
Cllr Rose Llewellyn (Vice Chair)  
Cllr Tim Makofu  
Cllr Trish Philpot  
Cllr Nandini Singh  
Cllr Andrew Swinyard  
Cllr Caryl Sydney Smith  
Cllr Sean Wilson

**Officers:** Paula Harrison (Parish Manager)

**Public:** Two

**Meeting Start:** 6.45 pm

#### **Public Questions:**

The resident advised that some of the percentage increases detailed for Agenda Item 6. were not accurate. Resident indicated that the budget proposal did not look to be in line with service need or the budgets set in the past.

*The Parish Manager apologised for any errors.*

#### **205. Welcome & Declarations of Interest/Applications for Dispensation**

Apologies: Cllr G Philpot, Cllr K Williams

Declarations of interest required by the Code of Conduct adopted by the Parish Council on 22 May 2023: None.

#### **206. Minutes of the previous meeting:**

**RESOLVED** that the minutes of the Parish Council meeting held on Monday 11 December 2023 be approved and adopted.

#### **207. Minutes of the Finance & Staffing Committee**

**RESOLVED** that Recommendation (Minute 180) that 48 payments totalling £144,136.23 be approved.

**RESOLVED** that the Minutes from the Finance & Staffing Committee held on 11 December 2023 be approved and adopted.

**208. Minutes of the Planning, Leisure & Environment Committee**

**RESOLVED** that Minutes from the Planning, Leisure & Environment Committee on Monday 08 January 2024 be approved and adopted.

**209. Swindon Local Community Forum**

Councillors had received copies of the draft Swindon Protocol and related appendices, which set out an agreement between Swindon Borough Council and parishes, copies of which appear as **Appendix A** in the Minute Book. Councillors noted the information.

**210. West Swindon Parish Council – Precept 2024 - 25**

Councillors considered a report setting out a budget proposal for 2024-25, a copy of which appears as **Appendix B** in the Minute Book. Councillors debated the budget proposal which set out funding for a 20% increase in the overall precept demand. The Parish Manager advised that running costs had increased over time and provision needed to be made for changes in vehicle lease prices and future premises.

<b>Precept Requested 2024/25</b>	<b>£1,145,463.00</b>
Tax Base	8820.00
<b>Precept for Band D Property 2024/25</b>	<b>£129.87</b>

**RESOLVED** that the West Swindon Parish Council Precept for 2024 – 25 be agreed so that a precept demand be submitted to Swindon Borough Council totalling **£1,145,463.00** representing a 20% increase overall.

Councillors voted 8 in favour, 5 against and no abstentions

**211. Parish Council Services Update**

Councillors received a report setting out a summary of Parish Council services for the month passed and plans for the month ahead. A copy appears as **Appendix C** in the Minute Book. Councillors noted the information and asked if the Operations Supervisor could attend meetings of the Planning, Leisure & Environment Committee bi-monthly or quarterly.

**7.20 pm**

**Admission of Public and Press**

Resolved in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’.

*Reason: To discuss future service provision*

**212. Transfer of Services Report**

Councillors received a report setting out matters relating to potential services for transfer, copy of which appears as **Appendix D** in the Minute Book. Councillors noted the report and discussed the information.

**Meeting ended: 7.40 pm.**

**Date of next meeting: Monday 22 January 2024 6.45pm**

Signed: .....

Chair, West Swindon Parish Council

Date: .....