

WEST SWINDON PARISH COUNCIL

Monday 22 August 2022 at 6.00 pm
Unit 25 Westmead Industrial Estate, SN5 7YT

FULL COUNCIL

Present:

Cllr Mike Burtenshaw (v)
Cllr Geoff Gould
Cllr Suresh Gattapur
Cllr Nigel Gibbons (Chair)
Cllr Prakash Khaitan (v)
Cllr Nick Martin
Cllr Mary Martin (Vice Chair)
Cllr Trish Philpot
Cllr Nandini Singh
Cllr Caryl Sydney Smith

Others: Paula Harrison (Parish Manager)

Public: Two virtual.

Public Questions:

Resident commented on painting in subways. Councillors agreed it would be interesting to explore options for murals.

Cllr Gould advised that there was an opportunity to talk about the work at Rivermead as part of an item on community radio if Councillors were able to take part.

The Chair welcomed PCSO Tom Sharpe who advised that work relating to car meets was ongoing as part of a police force priority. CCTV at Bridgemead was assisting plus there was a closure order in place. Ashworth Road industrial estate will be introducing a barrier that should assist as a deterrent. The summer holidays had led to a slight increase in anti social behaviour. Input into Lydiard Park Academy would begin once schools re-open.

Meeting start 6.14 pm.

72. Declarations of Interest/Applications for Dispensation

The Chair opened the meeting and invited Declarations of Interest as required by the Code of Conduct adopted by the Parish Council on 23 May 2022, none received.

73. Minutes of the previous meetings

RESOLVED that the minutes of the Parish Council meeting held on Monday 25 July 2022 be approved and adopted.

74. Update from Swindon Borough Councillors

Cllr Sydney Smith reported that work was to progress at the Toothill Tavern through Toothill Big Local with work proposed for completion by end of March 2023.

Cllr Gattapur advised that the 20mph survey had been completed – a future update to follow. To note that community forest tree planting should resume in the Autumn.

75. Updates from Parish Council Representatives

Cllr Singh advised that some tree saplings had been lost on Shaw Ridge.

Cllr Gould advised that the allotment group would review the report from RSK to assess feasibility for an extension at Blagrove.

76. Defibrillator Discussion as requested by Cllr M Martin

Councillors received a copy of a report setting out options for a public access defibrillator which appears as **Appendix A** in the Minute Book. Councillors noted the potential local need on the estate and watched a video introduction to using an AED.

RESOLVED that the Parish Manager investigates the viability of hosting a public access defibrillator and progresses purchase up to a cost of £2,000.

77. Small Tractor Quotes

The Parish Manager reported that quotes for a small tractor and side arm were circulated at the July Full Council meeting. A trial has been set up with Lister Wilder to test out the size and scale of the machine to be certain that it will fit on pathways. If the trial demonstrates that the current specification is too large/awkward for the work it is planned for, new quotes for a smaller model will need to be requested, overall costs should not be higher than existing. The key will be availability as the suggested lead in times from the point of order are in the region of 6 months.

RESOLVED that the Parish Manager consults with the Operations Supervisor on final specifications and procures a small tractor and side arm up to an approved cost of **£42,000**.

78. Bank Statement and Payments Schedule

The Parish Manager circulated a bank statement for the current account and Councillors received a payments schedule for July 22, a copy of these appears as **Appendix C** in the Minute Book as follows:

Broxap	£2,368.80	STANDARD LITTER BIN
Secure Ironmongery Supplies	£21.30	KEYS CUT
AbbyP PR	£275.00	PR SERVICES
GA Plant Hire	£43.20	CEMENT
GA Plant Hire	£64.40	CEMENT
GA Plant Hire	£41.16	CONUMABLES
GA Plant Hire	£64.80	CONSUMABLES
Michaels Work Wear	£33.92	UNIFORM

Auditing Solutions	£552.00	FINAL INTERNAL AUDIT
Lex Autolease	£2,522.92	VEHICLE LEASE JULY 22
Fuel Genie	£129.09	FUEL
Swindon Borough Council	£14,655.75	NNDR 2223
Barclays Mixed Payments Acct	£10.00	BANK COMMISSION
Xerox Finance	£154.80	XEROX COPIER LEASE
Barclaycard Credit Card	£429.71	BCARD JUNE PAYMENT
Michaels Work Wear	£158.00	PPE
Lister Wilder Ltd	£205.78	MACHINERY MAINT
Lister Wilder Ltd	£859.44	MACHINERY MAINT
Farol	£87.08	MACHINERY MAINT
Screwfix	£8.99	CONSUMABLES
GHS (UK) Ltd	£52.80	BROADBAND
Viking Direct.co.uk	£49.13	STATIONERY
Mainman	£248.02	PPE
Bevirs	£2,100.00	LEASING
Tiger Plant Hire	£168.00	EXCAVATOR PLANT
Tiger Plant Hire	£168.00	EXCAVATOR HIRE
Fuel Genie	£288.30	FUEL
Nest Pension Scheme	£734.35	NEST JULY PENSION
Brewers	£1,355.99	SPRAYER
Print me a shirt	£421.20	SHIRTS PRINT
Screwfix	£25.23	CONSUMABLES
Swindon Borough Council	£48.00	VEHCILE WASH JUNE 22
Michaels Work Wear	£234.24	PPE
AbbyP PR	£200.00	PR SERVICES
Four one Four	£58,707.16	INSTALL PUMP TRACK
Octopus Energy	£156.76	ENERGY
Wessex Fleet	£157.20	VEHICLE MAINTENANCE
O2 Telefonica	£220.82	MOBILE PHONES
Abax UK Ltd	£391.50	VEHICLE TRACKER 0622,
Fuel Genie	£185.84	FUEL
Lidl GB	£7.24	CONSUMABLES
Allotment Key Refund	£20.00	KEY REFUND
Rialtas Business Solutions	£30.00	IT SUPPORT
GHS (UK) Ltd	£90.00	IT SUPPORT
Screwfix	£43.08	CONSUMABLES
GA Plant Hire	£27.00	PLAY RENEWAL
GA Plant Hire	£93.20	PLAY RENEWAL
GA Plant Hire	£50.00	PLAY RENEWAL
Imperial Tyres	£232.80	CONSUMABLES
Bristol City Council	£366.00	PLANTING
Play Inspection Company	£420.00	PLAY INSPECTION
Screwfix	£320.00	PLAY MAINTENANCE
Screwfix	£107.79	CONSUMABLES
Colliers International UK Ltd	£800.60	INSURANCE 21.22

Broxap	£1,144.80	NEW BINS
Bristol City Council	£1,305.84	PLANTING
Swindon Borough Council	£8,458.97	Q1 22.23 LIBRARY GRANT
Wiltshire Pension Fund	£5,439.40	PENSION JULY
HMRC Cumberland	£9,326.22	HMRC CONTRIBUTIONS
Staff Team Salaries	£27,542.29	JULY SALARIES
Renault Finance Ltd	£220.76	KANGOO 0622
Fuel Genie	£344.29	FUEL
Screwfix	£11.29	CONSUMABLES
Screwfix	£9.29	CONSUMABLES
Viking Direct.co.uk	£46.50	STATIONERY
AbbyP PR	£325.00	PR SERVICES
Wicksteed Play Equipment	£1,552.48	PLAY EQUIPMENT
CPA Horticulture	£2,004.00	PLAY AREA
GB Sport & Leisure	£3,196.42	PLAY RENEWAL
James Hallam WP Insurance	£6,868.20	FLEET INSURANCE
O2 Telefonica	£270.43	MOBILES

£160,825.05

RESOLVED that the Bank Statement be noted and 72 payments totalling **£160.825.05** as per the payment schedule be approved.

79. Cycle to Work Scheme

The Parish Manager circulated a report setting out a proposition for a Cycle to Work scheme. A copy of the report appears as **Appendix D** in the Minute Book. Councillors considered the process involved and agreed that if employees were interested this could be set up.

RESOLVED that the Parish Manager registers the Parish Council with one of the national Cycle to Work scheme providers.

80. Play Area Update

The Parish Manager circulated a report setting out progress and issues relating to play areas and their lease arrangements. Councillors noted the information for Shaw Ridge, Plattes Close and Rivermead in terms of planned upgrades. Councillors noted issues arising from the play area leases including changes to demises, tree maintenance and play areas excluded from the lease arrangements.

RESOLVED as follows

- that the Parish Manager liaises with the Parish Council's solicitor to propose wording relating to tree maintenance
- confirmation from Swindon Borough Council re: Eastleaze Field be sought
- original demises issued in 2017 be adhered to.

Meeting closed 6.50 pm.

Chair, West Swindon Parish Council:

Date: