

WEST SWINDON PARISH COUNCIL

Minutes of meeting of the
FINANCE & STAFFING COMMITTEE
At Unit 25, Westmead Industrial Estate, Swindon, SN5 7YT
held on **Monday 09th May 2022 6.30 pm**

Present:

Cllr Mike Burtenshaw (v)
Cllr Geoff Gould
Cllr Prakash Khaitan
Cllr Tim Makofu
Cllr Mary Martin
Cllr Nandini Singh

Public: Three + Two (v)

Public Questions:

None.

Meeting start 6.44 pm
Cllr Mary Martin chaired the meeting.

366. Declarations Of Interest & Applications For Dispensation

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2021

367. Bank Statements

Councillors received a bank statement for April 2022 and month end bank reconciliations copies of which appear as **Appendix A** in the Minute Book.

368. Payments Schedule

Councillors received a payment schedule for April, a copy of which appears as **Appendix B** in the Minute Book.

Councillors considered the following:

Lex Autolease	£2,522.92	VEHICLE HIRE 0322
Barclaycard	£37.37	CHARGES COMMISSION
Barclaycard Credit Card	£1,715.80	BCARD DDR 0422
Nest Pension Scheme	£298.30	STAFF NEST PENSION
Pertemps	£813.58	TEMP MH W/E 010422
Screwfix	£68.62	CONSUMABLES
GHS (UK) Ltd	£52.80	BROADBAND
Imperial Tyres	£40.20	SPARE PARTS
Tudor Environmental	£264.44	LITTER PICK TOOLS
Tudor Environmental	£190.32	LITTER PICK TOOLS
Wessex Fleet	£157.20	MAINT YP21VUK
Pertemps	£812.08	TEMP MH 250322

Tudor Environmental	£132.08	CHAIN SAW OIL
Swindon Borough Council	£48.00	CONSUMABLES 0322
Swindon Borough Council	£110.82	FUEL 0322
Tudor Environmental	£113.09	HERBICIDE
Key Security	£78.00	CALL OUT RESET ALARM
AbbyP PR	£300.00	PR SERVICES
Michaels Work Wear	£79.86	H/S UNIFORMS
Michaels Work Wear	£79.86	H/S UNIFORMS
Michaels Work Wear	£91.80	UNIFORMS
Imperial Tyres	£207.60	SPARE PARTS
Renault Finance Ltd	£220.76	KANGOO 0422
Michaels Work Wear	£92.98	H/S UNIFORMS
Screwfix	£31.96	CONSUMABLES
Screwfix	£31.96	CONSUMABLES
Pirtek Swindon	£217.78	MACHINERY
Total Energy	£385.24	GAS 0422
AbbyP PR	£400.00	PR SERVICES
Staff Salaries	£21,232.19	SALARIES 0422
Staff Pension	£4,864.43	PENSIONS 0422

RECOMMENDED that 30 payments which total **£35,692.04** be approved.

369. Operational Financial Matters

The Parish Manager circulated a report setting out changes to using rebated fuels in vehicles, a copy of which appears as **Appendix C** in the Minute Book. The Parish Manager advised that the changes in legislation made it very difficult for Parish Councils to continue to use rebated fuel (red diesel). The exception would be the tractor cutting of roadside hedges and shrubs. Work would continue to see if there was an exception or way of working within the legislation.

The Parish Manager submitted a request to purchase a generator and paint sprayer to trial a different approach to covering graffiti. It was requested that consideration be given to a compressor on the tractor.

RESOLVED that approval be given for expenditure up to £2,500 for paint spraying equipment.

The Parish Manager updated that recent recruitment had resulted in an expansion of the team with no current vacancies.

Meeting closed 7.11 pm.

Date:

Signed:

Chair of Finance & Staffing Committee