

WEST SWINDON PARISH COUNCIL

Minutes of the online meeting of the
FINANCE & STAFFING COMMITTEE
held online on **MONDAY 10 JANUARY 22** at **6.45 pm**

Present:

Cllr Suresh Gattapur
Cllr Nigel Gibbons
Cllr Prakash Khaitan

Cllr Geoff Gould & Cllr Caryl Sydney Smith unable to access the meeting.

Public: two (v)

Public Question Time:

None

Meeting start 6.30 pm

237. **Introduction**

Chair opened the meeting and welcomed all those in attendance.

238. **Declarations Of Interest & Applications For Dispensation**

Councillors to give any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2021

None received.

239. **Bank Statements**

Councillors received copies of the Bank Statements for December 2021 a copy of which appears as **Appendix A** in the Minute Book.

RESOLVED that the entries in the Statements be noted.

240. **Payments Schedule**

Councillors received a payments schedule for December 2021, a copy of which is attached as **Appendix B** in the Minute Book. Payments were as follows

Payments for December 21

Payee Name	£ Total	Transaction Detail
Lex Autolease	£2,522.92	<i>VEHICLE HIRE 1121</i>
Fuel Genie	£94.40	<i>FUEL 161121</i>
Pertemps	£576.13	<i>TEMP 261121</i>
Pertemps	£663.78	<i>TEMP 261121</i>
A GRADE TIMBER	£1,747.58	<i>DEPOT TIMBER 1221</i>
Swindon Borough Council	£2,920.00	<i>NNDR NOV & DEC 21</i>

Wessex Fleet	£157.20	LEASE VEHICLE MAINT
Swindon Borough Council	£4,234.24	ELECTIONS COSTS 2021
New Generation Bond	£8,848.00	NEW GEN GRANT X2
Staff Team Salaries	£1,729.69	STAFF PAYMENTS
Wiltshire Pension Fund	£5,502.50	STAFF PENSIONS 1221
Barclaycard Credit Card	£1,419.93	BCARD DEC 21
Octopus Energy	£1,914.22	OCTOPUS ENERGY 1121
Fuel Genie	£212.55	FUEL 231121
Mainman	£49.71	CONSUMABLES
GHS (UK) Ltd	£53.30	BROADBAND 1221
Car and Truck Services Ltd	£72.97	LED LIGHTS
Michaels Work Wear	£112.78	WORKWEAR 1221
Swindon Borough Council	£100.25	FUEL 1121
Swindon Borough Council	£48.00	VEHICLE WASH 1121
Braynard Commercial	£171.11	CONSUMABLES
B and Q Trade Point	£21.86	CONSUMABLES
Screwfix	£36.23	SCREWS
Screwfix	£90.98	TOOLS
Screwfix	£189.96	HAND TOOLS
Pertemps	£520.26	TEMP 51121
Pertemps	£812.08	TEMP 31221
Pertemps	£663.78	TEMP 31221
Pertemps	£663.78	TEMP 101221
Pertemps	£812.08	TEMP 101221
Abax UK Ltd	£180.00	VEHICLE TRACKER
O2 Telefonica	£191.04	MOBILES 1221
Spaldings	£160.40	BLADES
Cllr Suresha Gattapur	£2,200.00	COMMUNITY FIRST GRANT
Colliers International UK Ltd	£12,488.00	DEPOT Q4 RENT & SERV CHG
Asda	£23.75	CHRISTMAS HAMPER
Fuel Genie	£248.96	FUEL 11221
Everflow Water	£143.72	WATER 1221
HMRC Cumberland	£7,229.65	HMRC 1221
Staff Team Salaries	£18,137.67	STAFF SALARIES 1221
Zerographic	£177.82	PHOTOCOPIES
Renault Finance Ltd	£220.76	KANGOO 1221
Fuel Genie	£223.03	FUEL 161221

RECOMMENDED that 43 Payments totalling **£78,587.07** be approved.

241. **Library Update**

Status of the library service and Parish Council grant funding to be monitored.

242.

Admission of Public and Press

Resolved in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: Final precept planning

6.45 pm

243. **Budget Planning**

Councillors reviewed expenditure in the current financial year in order to set out a draft budget for 2022-23

RESOLVED that the Precept demand be proposed and approved by the next Full Council.

Date of next meeting: Monday 07 February 2022 6.45 pm

Dated:

Signed:

Chair, Finance & Staffing Committee