

WEST SWINDON PARISH COUNCIL

Minutes of the
EXTRAORDINARY FINANCE & STAFFING COMMITTEE
held online on **MONDAY 16TH JULY 2021 at 7.00 pm**

Present:

Cllr Nigel Gibbons (Chair)
Cllr Geoff Gould
Cllr Prakash Khaitan
Cllr Caryl Sydney Smith (V)

Officers:

Paula Harrison (Parish Manager)

Meeting start 7.00 pm.

91. Apologies

Cllrs Nick and Mary Martin and Cllr Suresh Gattapur – absent due to summer commitments. All apologies received were approved.

92. Declarations of Interest & Applications for Dispensation

None.

93. Update from Robinson Grace HR

Cllr Gould reported that the Parish Council's appointed HR company, Robinson Grace HR, had assigned an independent investigator to report to the Parish Council's Grievance Panel. The Grievance process and findings of the Panel had been concluded.

RESOLVED that the Parish Council seek an independent legal opinion to assess and review the conclusion of staff employment matters.

RECOMMENDED that the Parish Council notes the process, approves the conclusion of staff employment matters and related payment, as proposed by Robinson Grace HR and reviewed by the Council's appointed solicitor.

Date of next meeting: Wednesday 01 September 6.45 pm

Meeting closed 7.32 pm

Signed:

Date:

Chair, Finance & Staffing Committee