

WEST SWINDON PARISH COUNCIL

Minutes of the

FINANCE & STAFFING COMMITTEE

on WEDNESDAY 2ND OCTOBER 2019 at 6.45 pm at WEST SWINDON LIBRARY

Present:

Cllr Nigel Gibbons (Chair)
Cllr Geoff Gould
Cllr Prakash Khaitan
Cllr Nick Martin (Vice Chair)
Cllr Tim Swinyard
Caryl Sydney Smith
Cllr Keith Williams

Officers:

Paula Harrison (Parish Manager)

Residents: Four

Public Participation:

A resident asked if it was common practice for the Council to round up grants in excess of the sum requested, as was suggested by a Councillor at the last Full Council meeting. This essentially means the Parish Council would waste public money paying more than an organisation requested. The Chair confirmed that the grant application was approved for sum total of funds requested in the application.

Meeting start: 7.01 pm.

177. Apologies

Cllr Simon Firth – work commitment
Cllr Mary Martin – work commitment

RESOLVED that the apologies are noted and approved.

178. Declarations Of Interest & Applications For Dispensation

None.

179. Bank Statements and Reconciliation

Councillors received a copy of the Bank Statements for September 2019 and reconciliation for September 2019, copies of which appear as **Appendix A** in the Minute Book.

RESOLVED that the reconciliations for September 2019 be approved.

180. Payments Schedule

Councillors received a payments schedule for September 2019, a copy of which appears as **Appendix B** in the Minute Book. All payments were to be approved retrospectively as follows:

• Beefys Skips	£252.00	Wilmot CI Clean Up
• PKF Littlejohn	£1920.00	External Audit
• Zerographic	£91.03	Printing
• Vodaphone	£50.40	Mobile Phones
• Viking	£37.01	Stationery
• Amberol	£754.80	Conisborough planters
• Positive Media	£927.60	Link Magazine
• D W Rummings	£1159.20	Meadow Cuts
• Parish Noticeboard Company	£1913.88	3 noticeboards payable as 2 payments of £956.94

RESOLVED that 9 Payments totalling £7105.92 be approved as listed above.

Councillors noted the following receipts for September 2019:

- HMRC VAT RECEIPT: QTR 1 - £25,667.96
- Receipt from Swindon Borough Council remaining precept and council tax support grant (£11,026.50): £435,134.03
- £42.65 new allotment holder/key deposit

181. Toothill Friday Foodshare Grant Application

The Committee reviewed the grant request from the Swindon Streetreps for a foodshare café project in Toothill, a copy of which appears as **Appendix C** in the Minute Book. Councillors agreed that it was a good project and over time may be able to be established in a more affordable location.

RESOLVED that the grant application totalling £841.00 be approved.

182. Budget and Precept Planning

Councillors reviewed and adjusted a budget projection report detailing expenditure to date, a copy of which appears as **Appendix D** in the Minute Book.

RESOLVED that the draft budget be considered by Full Council on 28 October.

Date of next meeting: Wednesday 6TH November 2019 6.45 pm.

Meeting closed: 7.28 pm.

Signed:.....
Chair of Finance & Staffing Committee

Date:.....