

WEST SWINDON PARISH COUNCIL

Minutes of the
FINANCE & STAFFING COMMITTEE
on **WEDNESDAY 16 JANUARY 2019** at 6.00 pm at **WEST SWINDON LIBRARY**

Present:

Cllr Nigel Gibbons (Chair)
Cllr Prakash Khaitan
Cllr Vinay Kumar
Cllr Mary Martin
Cllr Nick Martin (Vice Chair)

Officers:

Paula Harrison (Parish Manager)
Leanne Curtis (Assistant Clerk_

Public: One.

Public Participation:

None.

Meeting start 6.05 pm.

260. Apologies

Cllr John Lenton, Cllr Tim Swinyard

261. Declarations of Interest and Applications for Dispensation

None.

262. Bank Statement and Payments Schedule

The Parish Manager circulated a Bank Statement for December 2018, a copy of which appears as **Appendix A** in the Minute Book and bank reconciliation statements for December 2018, copies of which appear as **Appendix B** in the Minute Book. Councillors reviewed a Payments Schedule for December 2018 to January 2019, a copy of which appears as **Appendix C** in the Minute Book setting out eleven payments totalling **£151,446.92** as follows:

Swindon Borough Council	£133,278.60	Streetsmart Q3
Lotmead Farm	£ 80.00	Christmas Tree
Toothill Tinies	£ 1500.00	Grant
Peatmoor Woodland Group	£ 1850.00	Grant
Relax Kids	£ 650.00	Grant
<i>(Retrospective)</i>		
Swindon Borough Council	£ 1190.40	Blagrove allotments
<i>(Retrospective)</i>		

Swindon Borough Council <i>(Retrospective)</i>	£12000.00	Spring bulb planting
Auditing Solutions <i>(Retrospective)</i>	£ 258.00	Internal Auditor
M Clayborough <i>(Retrospective)</i>	£ 240.00	Toothill pond
VIKING <i>(Retrospective)</i>	£ 298.80	Mobile projector
ZEROGRAPHIC <i>(Retrospective)</i>	£ 101.12	Copier printing
TOTAL:	£151,446.92	

RECOMMENDED that the Payments Schedule for December 18 of eleven payments totalling **£151,446.92** be approved.

263. Subscription to Swindon Area Committee

Councillors considered an invitation to subscribe to the Swindon Area Committee for 2019-20, a copy of which appears as **Appendix D** in the Minute Book. Councillors agreed that they would seek reassurance that the Committee would meet more regularly than it had in 2018-19.

RESOLVED that West Swindon Parish Council continues membership of Swindon Area Committee for 2019-20.

6.15 pm.

264. Admission of the Public and Press – Budget Setting

In accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Councillors reviewed a draft budget proposed for 2019-20.

RESOLVED that this budget be submitted for agreement and adoption to Full Council on 28 January 2019.

Date of next meeting: Monday 11 February 2019 6.00 pm.

Meeting closed: 6.50 pm

Signed:
Chair, West Swindon Parish Council

Date: