

WEST SWINDON PARISH COUNCIL

Minutes of the
WEST SWINDON PARISH COUNCIL
MEETING on MONDAY 30 APRIL 2018 at
6.30pm at WEST SWINDON LIBRARY

Present:

Cllr Matthew Courtliff
Cllr Suresh Gattapur
Cllr Ellen Heavens
Cllr Vinay Kumar
Cllr John Lenton
Cllr Timothy Makofu
Cllr Nick Martin (Vice-Chair)
Cllr Caryl Sydney Smith
Cllr Matt Walker
Cllr Keith Williams

Officers:

Joyce Holman (Parish Clerk)
Paula Harrison (Parish Manager)

Public: Two.

Cllr Nick Martin chaired the meeting.

Public Session:

A resident circulated photos of pavement parking and asked if any further updates were available on tackling illegal parking. Langstone Way continues to a problem at all times of day. The Chair advised that this would be passed to parking wardens with a request to monitor/target the area.

A resident asked the Parish Councillors present what they thought of the Streetsmart presentation to the Planning and Environment Committee as it came across as poorly prepared and with no detailed information. The Chair advised that the Streetsmart services were being reviewed independently as part of a value for money exercise.

Meeting start 6.37 pm

376. Apologies

Cllr Steph Exell, Cllr Nigel Gibbons, Cllr Mary Martin, Tim Swinyard.

377. Declarations of Interest & Applications for Dispensation

None.

378. Minutes of the previous meeting

RESOLVED that the minutes of the Parish Council meeting held on 26 March 2018 be confirmed and adopted.

379. Minutes of the Planning & Environment Committee

RESOLVED that the minutes of the Planning & Environment Committee meeting held on Monday 16 April 2018 be confirmed and adopted.

380. Minutes of Finance and Staffing Committee

RESOLVED that the Schedule of Payments for April 2018 of six Payments totalling £128,049.81 be agreed as follows:

- Xerographic £170.31
- Xerox £154.80
- Swindon Borough Council, Library Grant Qtr 4 £5770.98
Power: General Power of Competence Budget: 4650 Grant to Library
- Swindon Borough Council Streetsmart Qtr 4 £115,380.00
Power: Open Spaces Act 1906 ss.9 & 10 Budget: 4725/4760 Grounds Maintenance
- Wiltshire Association of Local Councils: £1571.35 & £865.20
- WPS Insurance: £143.43 & £3993.74

RESOLVED that the minutes of the Finance and Staffing Committee meeting held on Monday 16 April be confirmed and adopted.

381. Minutes of Leisure and Amenities Committee

RESOLVED that Recommendation (Minute 372) that the logo for the West Swindon Parish Council be approved.

RESOLVED that Recommendation (Minute 374) that the order of 20 new bins be approved at a cost of £8000. Purchase delayed until the type of bin is confirmed at the June 18 meeting of the Leisure and Amenities Committee.

RESOLVED that the minutes of the Leisure & Amenities Committee meeting held on Wednesday 18th April 2018 be confirmed and adopted.

382. Update from Swindon Borough Councillors

Cllr Keith Williams reported that work to improve Lydiard Park was underway with a new booking system for the conference centre. The kitchen had been refurbished and is open for wedding bookings.

Cllr Sydney Smith confirmed that new planters had been installed on Whitehill Way.

383. Reports from Parish Council Representatives

Cllr Steph Exell had attended the SAC session on the General Data Protection Regulation on 23.04.18. Written report had been circulated setting out the requirements for Parish Councils. Cllr Heavens and the Clerk noted that it was likely that there would be an amendment to the legislation relieving Parish Council's from the requirement to appoint a Data Protection Officer. A copy of the report is attached as **Appendix A** in the Minute Book.

Cllr Courtliff reported that the Leisure and Amenities Committee had approved sites for the start of a masterplan for wildflower meadow planting. Sites were on Shaw Ridge open space. A two year period is required to change growing conditions and deplete the soil to allow for wildflower planting to flourish.

384. Notice of a Casual Vacancy

Councillors noted the casual vacancy arising from the resignation of Cllr Peter Stoddart in the Peatmoor & Sparcells ward. A copy of the Vacancy Notice appears as **Appendix B** in the Minute Book. The Clerk confirmed that the Parish Council would need to agree a co-option process if an election has not been called that would result in a new councillor being co-opted onto the Parish Council.

385. NALC Consultation on Unauthorised Developments & Encampments

Cllr Walker advised that as a member of the Romany and Traveller Family History Society, he had a personal interest in Romany and Traveller issues. Councillors noted the consultation and agreed that this would be considered at the next Planning and Environment Committee. A Copy of the Consultation appears as **Appendix C** in the Minute Book.

386 Standing Orders Review

Councillors received a NALC briefing on updated Model Standing Orders a copy of which appears as **Appendix D** in the Minute Book. The Parish Manager advised that the key changes related to the Data Protection Regulation and would be incorporated into the Parish Council's Standing Orders for adoption at the Annual Council meeting in May. Cllr Heavens, Walker, Makofu, Gibbons and Courtliff offered to assist with the review of the document.

The meeting closed at 7.03 pm

Signed.....

Date.....

Chair of the Council