

WEST SWINDON PARISH COUNCIL

Minutes of the
WEST SWINDON PARISH COUNCIL MEETING
on **MONDAY 26 MARCH 2018** at **6.30pm**
at **WEST SWINDON LIBRARY**

Present:

Cllr Matthew Courtliff
Cllr Stephanie Exell
Cllr Nigel Gibbons (Chair)
Cllr Vinay Kumar
Cllr John Lenton
Cllr Timothy Makofu
Cllr Mary Martin
Cllr Nick Martin (Vice-Chair)
Cllr Peter Stoddart
Cllr Tim Swinyard
Cllr Caryl Sydney Smith
Cllr Matt Walker

Officers:

Paula Harrison (Parish Manager)

Public: Seven

Public Session:

Resident reported that a litter bin at Shaw Ridge is often under water due to its position by a spring and asked Councillors to view photos of a recent volunteer litter pick. The Chair thanked the resident for sharing the information.

Resident asked whether Middlelease play area had already had an upgrade at the time of the skatepark and whether this was within the Parish's powers. The Chair confirmed that no overall upgrade had taken place at Middlelease for many years and that the Parish had the powers to invest in a renewal programme.

Resident asked why trees alongside Mannington Retail park had been removed. The Resident was advised that this was part of works to increase traffic flow at Mannington Roundabout with an exit from the Retail Park onto Great Western Way.

Councillors were asked to note that the WestWords project funded by the Parish Council was featured in the Festival of Literature programme.

Resident asked if there were any plans available for changes to Mannington Roundabout and was advised to view the Swindon Borough Council website.

Resident asked if the Parish Council had progressed plans to fine for littering. Resident was advised that the Parish Council had no powers to fine however Swindon Borough Council was working out a framework to designate Parishes and other organisations as its agent in certain enforcement matters.

Resident asked what was happening in relation to extra bins. The Chair advised that was an Agenda item on the next Leisure and Amenities Committee meeting. (18th April).

Resident reported that Sainsburys at Bridgemean had introduced a 2 hour parking limit which has resulted in parking moving to Ashworth Road and creating access issues. The Chair thanked the resident for the information.

Resident reported that illegal and obstructive parking persisted at school areas including Westlea School and Stokesay Drive. The Chair advised that the Parish Council was aware of the pressure points and would continue to liaise with Swindon Borough Council.

Resident asked whether the Parish Council had considered the effective distribution for a newsletter such as facebook and website. The Chair indicated that the Parish Council would make a decision on progressing a newsletter in Agenda Item 11 and would make use of Facebook/noticeboards and the website.

Meeting start 6.46 pm

343. Apologies

Cllr Suresh Gattapur
Cllr Ellen Heavens
Cllr Keith Williams

344. Declarations of Interest & Applications for Dispensation

None.

345. Minutes of the previous meeting

RESOLVED that the minutes of the Parish Council meeting held on 5 March 2018 be confirmed and adopted.

346. Minutes of the Leisure and Amenities Committee

RESOLVED that Recommendation (Minute 324) that Camden Close, Clay Pits, Clayhill Copse, Elm Ridge and Middlelease Park be agreed for refurbishment proposals in 2018/2019 with the following provisional budget allocations:

- Camden Close **£25,000**
- Clay Pits, **£25,000**
- Clayhill Copse **£25,000**
- Elm Ridge **£2,000** and
- Middlelease Park (Saltway) **£85,000**

RESOLVED that the minutes of the Leisure & Amenities Committee meeting held on Wednesday 7th March 2018 be confirmed and adopted.

347. Minutes of Finance and Staffing Committee

RESOLVED that Recommendation (Minute 330) that the Schedule of Payments for March 2018 of of four Payments totalling £117,052.52 is agreed as follows:

South Swindon Parish Council £1122.00

Lightatouch £350

HMRC £200.52

Swindon Borough Council Streetsmart £115,380.00

RESOLVED that Recommendation (Minute 331) that the Grant Agreement of £23,774.00 is agreed as a single payment by 30 April 2018.

RESOLVED that Recommendation (Minute 333) that the draft Business Continuity Plan be adopted is confirmed.

RESOLVED that the minutes of the Finance and Staffing Committee meeting held on Wednesday 7th March 2018 be confirmed and adopted.

348. Minutes of the Planning and Environment Committee

RESOLVED that the minutes of the Planning & Environment Committee meeting held on Monday 12th March 2018 be confirmed and adopted.

349. Update from Swindon Borough Councillors

Cllr M Martin reported that works at Junction 16 were in the final phase and should see the opening of Hook Street in a few weeks. The slip road is starting this year but major work will be in 2019/20. Continuing to look at a variety of measures around congestion at the outlet village, taking place now before Easter including relining of entry to the car park with a through lane which should settle once people adjust to the changes.

350. Reports from Parish Council Representatives

The Parish Manager reported that Cllr Heavens had been given papers at the Swindon Area Committee relating to planning matters, WALC minutes and the General Data Protection Regulation which were available for distribution.

351. Report from the Parish Council Chair

Cllr Gibbons reported that he had no significant meetings since the last meeting but a range of residents issues has arisen including overgrown trees, litter and positive feedback on the spring bulbs. The dedicated Working Party for Litter should help address some of the issues with education, enforcement and awareness.

352. Neighbourhood Plans

Councillors received a presentation from Ms Karen Phimister, Swindon Borough Council, Planning Service, a copy of which appears as **Appendix A** in the Minute Book. The Chair advised that the Planning and Environment Committee would review this issues identified in more detail.

RESOLVED that Planning and Environment Committee consider Neighbourhood Plans at

its next meeting.

353. Parish Newsletter

The Parish Manager gave a report on options for a newsletter via the Link Magazine, a copy of which appears as **Appendix B** in the Minute Book. Draft text was circulated a copy of which appears as **Appendix C** in the Minute Book. Councillors discussed the item.

RESOLVED that Councillors provide items from each Committee for the website, key items and photographs could be edited for a newsletter. Cllr Exell abstained.

RESOLVED that the Link Magazine be booked for four newsletters across a 12 month period at £773.00 (plus VAT) per newsletter.

Power: Power to provide information, Localism Act 2011, sch.9.

Budget: 4370 Newsletters £3092.00 allocated.

354. Annual Parish Meeting

Councillors received a report regarding the first Annual Parish Meeting, a copy of which appears as **Appendix D** in the Minute Book. Councillors considered the report and draft Agenda for the meeting. Feedback from that meeting would contribute to an Annual Parish Plan.

RESOLVED that the Annual Parish Meeting takes place on Monday 23 April at 7.30 pm.

355. Date of Next Meeting: Monday 30 April 2018, 6.30 pm

Meeting closed 7.40 pm

Signed.....

Date.....

Chair of the Council .