



**WEST SWINDON PARISH COUNCIL**

Dear Councillors

25 September 2024

You are formally summoned to attend a meeting of the  
**FULL COUNCIL**  
to be held on **MONDAY 30 SEPTEMBER 2024 at 6.30 pm**  
at: **Unit 25 Westmead Ind Estate, Westlea, SN5 7YT**  
**Online via Teams – see details below**

**Presentation by Swindon Lions**

**AGENDA**

**Public Questions, Comments or Representations (20 mins)**

If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf

**1. Apologies & Declarations of Interest/Applications for Dispensation**

To receive any Apologies and Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 20 May 2024.

**2. Minutes of the last Meeting**

To receive Minutes from the last meeting, the Parish Council meeting held on Monday 19 August for approval and adoption.

**3. Minutes of the Planning, Leisure and Environment Committee**

To receive a Minutes from the Planning, Leisure & Environment Committee held on Monday 16 September 2024 for approval and adoption.

**4. Grants Applications**

For approval: to review applications from

- Swindon Hardship Fund £1,000
- West Swindon Youth Project £4,321
- Freshbrook Church £18,145
- Swindon ATB £720
- Friends of Lydiard Park £2,000
- Swindon Storybook £526.08

## 5. Services Report

For information: to receive an update on Parish Council services for July 2024 (copy attached).

## 6. External Audit Report

For information: to receive a report from PKF Littlejohn external audit for 2023-24 (copy attached)

## 7. Swindon Local Council's Forum

For information: to receive an update from Cllr G Philpot (report attached)

Date of next meeting: **Monday 21st October 6.30 pm**, West Swindon Parish Office

- Cllr Junab Ali
- Cllr Mustafa Dayan
- Cllr Sean Wilson
- Cllr Mustafa Ertas
- Cllr Leon Grother
- **Cllr Rose Llewellyn (Chair)**
- Cllr Graham Philpot
- Cllr Andrew Swinyard
- Cllr Caryl Sydney Smith (Vice Chair)
- Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

### **Access Instructions:**

**The Parish Committee meetings are open to the public at the address above. Each meeting includes public question time at the start of the meeting. For most meetings, there is the option to attend or observe a meeting virtually. Please let us know if you would like to use this option so that we can check and advise you accordingly.**

*For online access, you need to open the link below to access a Microsoft Teams invitation: You may need to download Teams – there is a link below to do this.*

**Microsoft Teams [Need help?](#)**

**[Join the meeting now](#)**

**Meeting ID: 375 155 797 228**

**Passcode: 3GhVvj**