

## WEST SWINDON PARISH COUNCIL

Minutes of the  
**FULL COUNCIL**  
held on **Monday 19<sup>th</sup> August 2024 at 18.30 pm**  
**Unit 25, Westmead Industrial Estate, Swindon, SN5 7YT**

**Present:**

Cllr Junab Ali  
Cllr Leon Grother  
Cllr Rose Llewellyn ( Chair )  
Cllr Graham Philpot  
Cllr Trish Philpot  
Cllr Tim Makofu  
Cllr Caryl Sydney Smith  
Cllr Andrew Swinyard  
Cllr Suresh Gattapur

**Officers:** Paula Harrison ( Clerk) Hayley Bell (Deputy Clerk)

**Public:** Three

**Public Questions:**

Resident asked why the topic of a Joint Parish noted on the agenda for this meeting was being held in camera. The Clerk confirmed that items on the Agenda that might require councillors can hold private meetings to benefit the residents and council.

Resident asked if there is a proposal to develop the new allotments at Blagrove. Councillor confirmed we are not proceeding currently.

Meeting start 18.30 pm

**77. Apologies & Applications for Dispensation**

Apologies: Cllr Ertas, Cllr Dayan, Cllr Williams, Cllr Singh, Cllr Bates  
Applications for dispensation as required by the Code of Conduct adopted by the Parish Council on 20 May 2024: None.

**78. Minutes of the Last Meeting**

**RESOLVED** that the minutes of the Full Council Committee held on 29<sup>th</sup> July 2024 be approved and adopted.

**79. Minutes of the Finance and Staffing Committee**

**RESOLVED** that the Recommendation (Minute 60) that the Council approves 70 payments totalling £71,090.71 for June 2024 be approved.

**RESOLVED** that the Recommendation (Minute 62) that the Council will proceed to purchase an off road diesel vehicle up to the overall cost of £25,500

**RESOLVED** that the minutes of the Finance & Staffing Committee held on 29th July 2024 be approved and adopted.

**80. Remembrance Commemoration**

Councillors discussed proposals to commemorate Remembrance Sunday. It was agreed that officers develop a project plan with costings for the Council to consider at Full Council on the 30<sup>th</sup> September 2024

**81. Skate Park Anniversary**

**RESOLVED** that the Deputy Clerk progress plans for a second year anniversary event for September.

**82. Service Report**

Clerk circulated a report summarising team delivery, a copy of which appears as Appendix A in the Minute Book. It was confirmed it was a quiet month due to annual leave. The team focus would be brambles and weeds. It was confirmed that the parish team supported Peatmoor Angling Club in advance of their charity event.

Councillor asked for clarity around the inconsistency of the shrub cutting schedule. The Clerk advised that the schedule was in line with the dates of previous years and would focus on soft ground hedges in the first instance that would be difficult to work on in wetter conditions. The schedule could be reviewed by the Planning, Leisure and Environment Committee at a future meeting.

**83. Training Policy**

**RESOLVED** to approve the Training Policy and agreement, a copy of which appears as **Appendix B** in the Minute Book

**84. Discussion on Joint Parish Partnership**

**RESOLVED** to participate in a joint parish committee, no discussions shall make commitments on behalf of the Council, and, all decisions arising will be brought to the next available Full Council.

Meeting closed 19.32 pm.

Date of next meeting: **Monday 30<sup>th</sup> September 18.30 pm**, West Parish Offices

Signed: .....

Chair, Full Council

Date: .....