

**WEST SWINDON
PARISH COUNCIL**
Grant Application Form

West Swindon Parish Council
West Swindon Library
Whitehill Way
Swindon
SN5 7DL
Email: clerk@westswindon-pc.gov.uk
Tel: 01793 466418

About You:	
Date:	28 th November, 2018
Name of Organisation	SBC – Swindon Library and Information Service
Name of contact person	Allyson Jordan
Contact Address and contact number	Central Library Regent Circus Swindon 07500 226830
E-mail for organisation	ajordan@swindon.gov.uk
How long has your organisation has been active?	
Please tick the boxes to confirm you are submitting all of the following with your completed application:	Governing Document e.g. Constitution/Terms of Reference <input type="checkbox"/>
	Management Group or Committee Membership details <input type="checkbox"/>
Annual Turnover of your organisation	£1.4 M for Swindon Library and Information service in 2018/19. Budget will reduce to £1.3 M in 2019/2020
Your Grant Project:	
Name of project or activity?	Provision of staffed Library hours in West Swindon Library
Who is it for? and where is it happening?	For all residents of West Swindon to access Library with staff provision. Library open for 15 staffed hours funded by SBC, 16 staffed hours provided by West Swindon parish Council in 2018/2019. This financial year, so far loans and books is sued and returned in : SBC funded staffed hours has totalled 51, 455 items Parish funded staffed hours has totalled 44,879 items Extended access hours has totalled 14,587 items
How will residents in West Swindon benefit from this?	Staff enable people to get help with membership, placing requests for stock, receive help and information on any subject including help on bookstock and e-resources and enable people to access public computers, giving help where needed. Staffed hours enable young people and people who are less confident in accessing extended access to use the library.
When you aim to start and finish?	Funding would provide staffing from April 2019- March 2020
What funding are you requesting from the Parish Council?	£25,021.97 This would provide 16 staffed hours per week in West Swindon Library. (2 library and information assistants per hour This has been in place for the last two years.

Please detail any match funding you will bring to the project *e.g. donations, in kind funding, volunteer hours.*

SBC provide library space, paying service charge to GLL and other running costs, including stock. 15 staffed hours per week provided by SBC with Library supervisor and 3 x Library and information assistants per hour. Library service recruits and has volunteers working in the library.

Thank you. Please return your form in person, post or email to: Grants, West Swindon Parish Council, to the contact details at the top of the form.