

**WEST SWINDON PARISH COUNCIL**

**Annual Parish Meeting Report – for information**

**1. Overview**

- 1.1 Parish Council's hold an Annual Parish meeting to offer a more informal setting to update local residents on achievements for the year and to engage in ideas for the year ahead.
- 1.2 This meeting has no restriction on public participation so can offer residents the opportunity to ask questions more freely.
- 1.3 The meeting is called by the Chair of the Parish Council and will generally cover the following:
  - Review of the Year – Chair of the Parish Council
  - Financial Report – Clerk to the Parish Council
  - Reports from Parish Council Committees (Planning & Environment/Leisure & Amenities, Finance & Staffing)
  - Public Questions
  - Option for local presentation
- 1.4 The date proposed for the Annual Parish Meeting for West Swindon Parish Council is **Thursday 19 April 2018 at 7.00 pm** (availability of the library to be confirmed)

Paula Harrison  
Parish Manager