

## Section 2 – Accounting Statements 2017/18 for

WEST SWINDON PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2017 £	31 March 2018 £	
1. Balances brought forward	0	0	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies		798000.00	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts		228279.00	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs		0	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments		0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments		452216.00	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward		574.063.00	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments		534655.00	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b>
9. Total fixed assets plus long term investments and assets		1	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings		0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council acts as sole trustee for and is responsible for managing Trust funds or assets.  N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2018 the Accounting Statements in this Annual Governance and Accountability Return present fairly the financial position of this authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

Date

21.05.2018

I confirm that these Accounting Statements were approved by this authority on this date:

21.05.2018

and recorded as minute reference:

Signed by Chairman of the meeting where approval of the Accounting Statements is given

**ANNUAL RETURN - ENGLAND**  
**FOR THE YEAR ENDED 31 MARCH 2018**  
**West Swindon Parish Council 2017-2018**

**SECTION 2 - THE STATEMENT OF ACCOUNTS**

I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of Income and Expenditure.

Responsible Financial Officer  Date

I confirm that these accounts are approved by the Council and recorded as council minute reference  Dated

Signed on behalf of the above Council (Chair)  Date

	<u>Last Year £</u>	<u>This Year £</u>	<u>General Notes for Guidance</u>
1 Balances brought forward	0	0	Total balances & reserves at the beginning of the year as recorded in the Financial Records
2 Annual Precept	0	798,000	Total amount of Precept income received in the year
3 Total other receipts	0	228,279	Total income or receipts as recorded in the cashbook minus the Precept
5 Loan interest/Capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on borrowings
6 Total other payments	0	452,216	Total expenditure or payments as recorded in the cashbook minus employment costs (Line 4) and loan / interest expenditure / payments (Line 5)
7 Balances carried forward	0	574,063	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8 Total Cash & Investments	0	534,655	The sum of all current and deposit bank accounts, cash holdings and investments held as at 31 March
9 Total Fixed Assets	0	1	The recorded current book value at 31 March of all tangible fixed assets as recorded in the asset register
10 Total Borrowings	0	0	The outstanding capital balances as at 31 March of all loans from third parties (usually PWLB)

The following documents should accompany the accounts when submitted to the auditor:

- \* A brief explanation of significant variations from last year to this year in Section 2;
- \* Bank Reconciliation as at 31 March

Earmarked Reserves

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<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
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West Swindon Parish Council 2017-2018

Bank - Cash and Investment Reconciliation as at 31 March 2018

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**Confirmed Bank & Investment Balances**

Bank Statement Balances

31/03/2018 658,802.06

10/03/2018 Barclaycard Credit Card 5.73

658,807.79

Unpresented Payments

124,176.25

534,631.54

Receipts not on Bank Statement

23.00

**Closing Balance**

534,654.54

All Cash & Bank Accounts

Barclaycard Credit Card 5.73

Barclays Current Account 534,648.81

Other Cash & Bank Balances 0.00

**Total Cash & Bank Balances** 534,654.54

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West Swindon Parish Council 2017-2018

Supporting Reserves Reconciliation for ANNUAL RETURN 31 March 2018

Explains the difference between boxes 7 & 8 on the Annual Return

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<u>Code</u>	<u>Description</u>	<u>Last Year £</u>	<u>This Year £</u>
	<b>Total Reserves</b>	<b>0.00</b>	<b>574,062.74</b>
105	VAT Control A/c	0.00	39,408.20
	<b>Less Total Debtors</b>	<b>0.00</b>	<b>39,408.20</b>
	<b>Plus Total Creditors</b>	<b>0.00</b>	<b>0.00</b>
	<b>Equals Total Cash and Bank Accounts</b>	<b>0.00</b>	<b>534,654.54</b>
200	Barclays Current Account	0.00	534,648.81
210	Barclaycard Credit Card	0.00	5.73
	<b>Total Cash and Bank Accounts</b>	<b>0.00</b>	<b>534,654.54</b>