

## WEST SWINDON PARISH COUNCIL

### FINANCE & STAFFING COMMITTEE

Agenda Item 3

05.12.18

#### 1. SCHEDULE OF PAYMENTS

November/December 2018 Payments				
Payee	ITEM	VAT	TOTAL	Comments
Office Salary	£ 914.00 £ 85.43	£0	£ 999.43	Office salary
<b>VIKING</b> <i>(Retrospective)</i>	£ 41.28	£ 8.26	£ 49.54	Stationery, First Aid items
<b>Swindon Borough Council</b> <i>(Retrospective)</i>	£378.00	£ 75.60	£ 453.60	Freshbrook Village Centre improvements
<b>Swindon Borough Council</b> <i>(Retrospective)</i>	£1041.00	£ 208.20	£ 1249.20	Shaw Ridge benches
<b>Swindon Borough Council</b> <i>(Retrospective)</i>	£9000.00	£0	£ 9000.00	Parish Office annual rental
<b>PKF Littlejohn</b> <i>(Retrospective)</i>	£2000.00	£ 400.00	£ 2400.00	External Auditor fees
<b>Swindon Borough Council</b> <i>(Retrospective)</i>	£12000.00	£ 2400.00	£14400.00	Bins and installation
<b>Xerox</b>	£129.00	£25.80	£ 154.80	Copier hire
<b>Swindon Borough Council</b>	£15122.58	£0	£ 15,122.58	Reimbursement Parish Manager 01.10.18 – 31.12.18 Quarterly payment 3
<b>Cllr Allowances</b>	£91.25 x 5 £182.50		£456.25 £182.50	Allowances Qtr 2
<b>TOTAL EXPENDITURE FOR NOVEMBER/DECEMBER 2018</b>		£3117.86	<b>£44,467.90</b>	