

WEST SWINDON PARISH COUNCIL

FINANCE & STAFFING COMMITTEE

Mobile Phones

Agenda Item 4

1. Background

- 1.1 The Parish Manager has received a request from a Parish Councillor that consideration be given to the provision of mobile phones for Parish Councillors. This would assist in keeping day to day mobile usage separate from specific Parish Council business and contacts.
- 1.2 Within the requirements of the General Data Protection Regulation, Parish Councillors should review how they store information, contact details and requests from members of the public that are specific to Parish Council business. Personal contact details of residents should not be stored electronically or in hard copy form without evidence of permission, even if this is uninitiated contact. Good practice would be to fully delete contacts once the issue has been resolved or secure permission for retention.
- 1.3 Mobile phones for some Parish Councillors would assist in managing Parish-related community contacts and help keep personal mobile phones for private use. Mobile phones would be expected to be returned to the Parish Office at the end of term of office.

2. Mobile Phone Options for 2018/19

Carphone Warehouse

5 user deal.

Samsung Galaxy J5

1GB data

Unlimited minutes & texts

£22 per month, per user.

24 Month Contract

EE

5 user deal.

Samsung J3

2 GB data

Unlimited minutes & texts

£19 per month, per user. (usually £24)

24 Month Contract

Tesco Mobile – Pay As You Go
Samsung J5 - £240 per phone
Samsung J3 - £175 per phone
Nokia 3 - £115 per phone
Alcatel A3 XL - £75 per phone

3. Recommendations

- 3.1 That the Finance and Staffing Committee consider whether or not in principle mobile phones will be provided for those Parish Councillors that require one.
- 3.2 That the Finance and Staffing Committee consider which mobile phone option would be best for Parish Council councillors.