
Report To: Full Council **Date:** 16 December 2024

Contact Officer: Paula Harrison

Subject: Services Update

1. Services Work Completed (4 weekly update)

1.1 During the last four weeks, the team has progressed the following:

- Return to shrub cutting – the dry spell was too short to complete all grass cutting rounds and the ground is too wet to continue
- Leaf clearances across the Parish – seasonal issue which requires some hours of resource. Most problem areas have been blown and the Parish should now be reasonably clear
- Storm Bert and Darragh created some days of extra work on branch and tree clearances

1.2 Project Work

- Created Christmas decorations for the village centres – snowman and trees – all complete
- Liaison and coordination of defibrillator installations – all complete
- A Commemorative bench has been installed at Stokesay Drive bus stop
- Preparatory work has been completed for the Westlea Open Day event
- Chestnut paling fencing installed on Hay Lane hedgerow
- Depot site conversations ongoing

1.3 Vehicles

New electric tipper vehicle received 12th Dec and next vehicle delivery expected mid January. Two diesel vehicles scheduled for return to Wessex Fleet. Issues have been noted with the construction of the new vehicle – to be resolved.

1.4 Income Generation:

- Refund from Property Services re: community building surveys £2250
- Issued invoices for maintenance of village centres

1.5 Requests for Service:

No change. Overgrown vegetation requests, concerns about tall trees near neighbouring properties, some flytipping reports.

1.6 Land ownership

Tree ownership at Stennes Close.

1.7 **Cross Parish Support**

Joint First Aid Training with South Swindon Parish Council
Exchange of information on thermal imaging cameras

2. **Services Work (December 2024/January 2025)**

- 2.1 For December the office will be closed from Wednesday 25th December to Wednesday 1st January. No staff will be working on the bank holidays however there will be a small number of the operational team in work on all other days. The priority will be bin emptying, fly tipping and street cleaning.
- 2.2 **Play Maintenance**
Routine maintenance
- 2.3 **Community Pantry**
Surplus food collection processes have been completed. Food collection is up and running but is very variable. There has been no surplus donations suitable for the community pantry but links have been made with the local churches for recycling. To launch the pantry, a promotion of donations from residents is planned.
- 2.4 **Village Centre Maintenance**
Routine cleansing post Christmas. Team will plan for an Easter installation.
- 2.5 **Bins and Flytipping**
Business as usual.
Camera request submitted to Swindon BC for Scot Way.
- 2.6 **Purchasing/Commissioning**
Preparation of a pre qualification questionnaires for
a) Shaw Ridge Play area
b) Highway and pavement weed clearance.

Staff Christmas session Friday 20th December 2024 11.00am